



Siksika Family Services Corporation

SIKSIKA SUPPORT FOR INDEPENDENCE

Van Driver

On-Reserve

Permanent Full-Time

Closing Date: OPEN until position is filled.

07/24



GENERAL STATEMENT OF POSITION:

Van can used for multiple purposed such as transporting clients or delivering goods. Delivery Van Drivers are hired to handle tasks that are associated with delivering products to their destinations. They assist in loading vans, charting out routes, and delivering products to the required destinations.

REPORTS TO: Team Lead

DUTIES AND RESPONSIBILITIES:

- Follow map instructions when picking up passengers to and from their destination.
- Ensure attendance at the place of pickup in a time-efficient manner.
- Assist passengers with medical disability if they require help getting onto the Van.
- Drive the Van to the destination following a safety and route as possible.
- Van Driver may work day shifts, or some evenings, weekend and holidays.
- May require delivering cheques or goods to client houses.
- Keep a daily log of time of passengers pick-ups and drop-offs.
- Report any difficult passengers or any type of verbal or threatening behavior that occurs in the course of work- related duty.
- Assist in helping keep the Van clean, sanitized and tidy.
- Perform general check and scheduled maintenance on the van.

EDUCATION AND EXPERIENCE:

- At least 2 years of driving history with a clean drivers abstract.
- Have some understanding of the Blackfoot language or a great asset to speak Blackfoot.
- Abide by the Oath of Confidentiality
- Preference given to candidates with class 4 driver license
- Require having a First-Aid Certificate
- Highschool diploma

Resumes and cover letters should be emailed to familyserviceshrm@siksikafamilyservices.com

Please quote **Job Title** on your cover letter.

IMPORTANT: All applications **must** be complete and include the following:

1. Degree/Diploma/Certificates and/or other pertinent related documents.
2. Clear Criminal Record and Child Intervention Check.
3. Copy of Driver 's License.

We thank all those applicants in advance, however only those candidates selected for an interview will be contacted.