



Siksika Family Services Corporation
SIKSIKA EMPLOYMENT & TRAINING SERVICES
Employment Cultural Coordinator
Siksika
(Temporary Full Time)
Closing Date: OPEN until position is filled.
06/2024



GENERAL STATEMENT OF POSITION:

Due to cultural assimilation over the last 150 years many of the Siksika people do not have the foundational knowledge of the values embedded in the stories of the Siksika people. This position will require the successful candidate(s) to provide the stories as told by our elders to employees about how traditional responsibilities were carried out and bring forward the lessons of survival into modern context.

REPORTS TO: n/a

DUTIES AND RESPONSIBILITIES:

- Develop annual workplan.
- Establish and maintain positive working relationship with all partners.
- Identify needs with partners and MOU holders with Siksika Employment & Training Services and develop the goals and benchmarks.
- Cultural awareness programming with Siksika elders (employers on site) and non-nation MOU staff.
- Develop an online non-indigenous culture awareness training for Siksika employees.
- Understanding of the connections to the land and the Siksika way of life/values through video collection and create presentations for staff to promote.
- Tour traditional Siksika cultural sites to discuss Siksika responsibilities and traditional stories that support the values of the Siksika people in the workplace and community.
- Create modules and posters with traditional values and terms developed.
- Facilitate monthly internal and external training and provide cross-cultural training of Siksika employment and cultural values.
- Program review and train others to continue sharing and teaching.

MINIMUM QUALIFICATIONS

- Effective written report writing and verbal communication skills with the ability to communicate clear and concise information.
- Understanding of the Blackfoot Language, cultural values and traditions.
- Understanding the connections to the land and Siksika way of life and the history.
- Excellent interpersonal skills and teamwork skills as well as a commitment to learner's success.
- General computer skills including Proficient typing, MS Word, MS Excel, MS Powerpoint.
- Working knowledge of SETS resource, programs and services is an asset.

Resumes and cover letters should be emailed to familyserviceshrm@siksikafamilyservices.com

Please quote **Job Title** on your cover letter.

IMPORTANT: All applications **must** be complete and include the following:

1. Degree/Diploma/Certificates and/or other pertinent related documents.
2. Clear Criminal Record and Child Intervention Check.
3. Copy of Driver 's License.

We thank all those applicants in advance, however only those candidates selected for an interview will be contacted.